

INTERNAL QUALITY ASSURANCE CELL (IQAC)

No. RCOEM/IQAC/2024/ 75609

Date: 12/4/2024


A meeting of the Internal Quality Assurance Cell (IQAC) is scheduled as follows:


Day/Date: Saturday 27/04/2024

Time: 9.30 a.m.

**AGENDA**

1. Review/Confirmation of Minutes of previous IQAC Meeting
2. Action Taken Report of previous IQAC Meeting
3. Student Training and Development : Dr. Kaushik Roy  
Incharge, Training
4. Updates on Accreditation and Quality Initiatives : Dr. (Mrs.) A.A. Khurshid  
Member Secretary, IQAC
5. Environment Sustainability Initiatives : Dr. S.L. Mudliar  
Incharge, Green Initiatives
6. Any other agenda with permission of the Chair

  
Dr. (Mrs.) A.A. Khurshid  
Member Secretary, IQAC

  
Dr. Rajesh S. Pande  
Principal and Chairman, IQAC  
Principal  
Shri Ramdeobaba College  
of Engineering & Management, Nagpur-13



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 27/04/2024

Minutes of the Meeting, Dated: 27/04/2024

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 27/04/2024 at 9.30 am in the Conference Room, Administrative Block at RCOEM, Nagpur.

**Following members and invitees were present**

**Members:**

1. Shri Rajendra Purohit, General Secretary, RCOEM
2. Dr. Rajesh S. Pande, Principal, RCOEM
3. Dr. A. A. Aghase, Controller of Examinations
4. Dr. D.S. Adane, Dean R&I
5. Dr. R.Shahu,Dean SRC
6. Dr. A.J.Agrawal, Associate Professor, Computer Science and Engineering
7. Prof. Nikhil Damle, Registrar
8. Dr.R.N.Khapre,Associate Professor, Civil Engineering
9. Dr.P.D.Belsare, Assistant Professor, Physics
10. Dr. (Mrs.) A.A.Khurshid, Member Secretary, IQAC
11. Tanmay Salodkar,VIII Semester,Civil Engineering
12. Tilottama Bhutada,VIII Semester, Electronics &Communication Engg.

**Invitees:**

13. Dr. M. B. Chandak, Dean Academics
14. Dr.P.S.Jawarkar, Dean CDPC
15. Dr. Rupesh S. Pais, HOD, Management Technology
16. Dr.M.M.Gupta,HOD,Industrial Engineering
17. Dr. P.D. Adane, HOD, Information Technology
18. Dr.M.S.Kadu, HOD,Civil Engineering
19. Dr. J.P.Kalambe, HOD EDT & Biomedical Engineering
20. Dr. Deepshika Mehra, HOD, Humanities
21. Dr. P.K. Parlewar, HOD, Electronics &Communication Engg.
22. Dr. U.B. Mazumdar, HOD, Electrical Engineering
23. Dr. D.J. Dahigaonkar, Associate Professor, Electronics &Communication Engg.
24. Dr. A.V.Bharati,HOD, Chemistry
25. Prof. M.S.Patne,HOD Mathematics
26. Dr. R.U. Tiwari,HOD, Physics
27. Dr.V.V.Shukla, HOD, Mechanical Engineering
- 28.Dr. A.M.Karandikar,HOD,CSE(Data Science)
29. Dr. S.B.Balpande,HOD CSE(AI ML)
30. Dr. Rashmi Welekar,HOD CSE(Cyber Security)
31. Dr. Amit Anurag, HOD, Physical Education

32. Dr.Kaushik Roy, Assistant Professor, IT

Ms. Kalpana Kudlingar, Hakimuddin Ali, Amit Kale and Gorakh Sirsikar were granted a leave of absence.

Member Secretary, IQAC welcomed all members present at the meeting. Thereafter, the agenda items were taken up for discussion with the permission of the Chair.

#### **Agenda 1: Review/Confirmation of Minutes of previous IQAC Meeting**

Member Secretary, IQAC presented the Minutes of the previous IQAC Meeting dated 30/12/2023. All members unanimously confirmed and approved the minutes of the previous meeting.

#### **Agenda 2: Action Taken Report of previous IQAC Meeting**

Member Secretary, IQAC presented the Action Taken Report of the previous IQAC Meeting dated 30/12/2023. All members unanimously approved the Action Taken Report.

#### **Agenda 3: Student Training and Development**

Dr. Kaushik Roy, in charge of training, presented the report on the training activities carried out to improve the students' skills. Career-specific skill-upgradation training tailored to the student's specific needs in the chosen fields was organized.

The detailed report is enclosed in Annexure -I.

The house reviewed the report and suggested incorporating a mix of technical knowledge, practical learning, soft skills, and continuous development so that the students can significantly enhance their employability and career prospects.

#### **Agenda 4: Updates on Accreditation and Quality Initiatives**

IQAC's Member Secretary discussed NEP2020 implementation for 2023-24 academic year, highlighting its multidisciplinary and holistic features. She also informed the house that to benchmark against international standards and best practices and identify improvement areas and achieve optimal performance, the Institute has undergone audit by QS I-GAUGE and has been awarded an overall Diamond rating . The institute will also plan for industry accreditation.

The key features are enclosed in Annexure -II.

**The members appreciated the Institute's efforts undertaken to implement key features of NEP2020 including multi entry and exit scheme. They also congratulated for the international rating and requested to utilize the report for the overall growth of the Institute.**

#### **Agenda 5: Environment Sustainability Initiatives**

Dr. S.L.Mudliar, presented the green environment and energy audit report conducted during 7- 9, February 2024. This assessment was mainly focused on the use of water management, waste


management techniques on campus, renewable energy to reduce carbon footprint and participate in sustainable development initiatives. She informed the house that garden waste generated 22.5kg/day is used in vermi composting and 100 % utilization of Sewage Treated Water takes place on the campus. The audit was conducted as per ISO 14001 standard.

**The members appreciated the Institute's efforts to take concrete steps toward reducing their environmental impact and promoting sustainability and requested to utilize the audit recommendations for energy savings.**


**Agenda 6: Any other agenda with permission of Chair**

No other agenda was discussed.

The meeting ended with a vote of thanks from the Member Secretary, IQAC.

  
**Dr. (Mrs.) A. A. Khurshid**  
**Member Secretary, IQAC**




  
**Dr. Rajesh S. Pande**  
**Chairman, IQAC**  
**Principal**  
**Shri Ramdeobaba College**  
**of Engineering & Management, Nagpur-440015**

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

## ACTION TAKEN REPORT

Minutes of the Meeting, Dated: 27/04/2024

Sr. No.	Agenda Items	Discussions	Action Taken
1.	Agenda 1: Review / Confirmation of Minutes of previous IQAC Meeting	--	Minutes of the previous IQAC Meeting dated 30/12/2023 were confirmed.
2.	Agenda 2: Action Taken Report of previous IQAC Meeting	--	Action Taken Report of the previous IQAC Meeting dated 30/12/2023 was approved.
3.	Agenda 3: Student Training and Development	IQAC reviewed the student training report and its outcome.	The departments were requested to incorporate a mix of technical and soft skill training programs so that the students can significantly enhance their employability and career prospects.
4.	Agenda 4: Updates on Accreditation and Quality Initiatives	Key features of NEP2020 incorporated for multidisciplinary and holistic education and report of the QS I-Gauge audit were discussed.	-----
5.	Agenda 5: Environment Sustainability Initiatives	Green environment and energy audit report as per ISO140001 was reviewed.	The electrical maintenance department is instructed to utilize the audit recommendations for energy savings.
7.	Agenda 6: Any other agenda with the permission of the chair	--	--



**Dr. (Mrs.) A.A. Khurshid**  
Member Secretary, IQAC